

Staff Senate Meeting Minutes  
September 10, 2015  
Reynolds Center, RCED 103-Seminar Room A

**Members Present:** Barbara Abercrombie, Brittany Acuff, Denise Bignar, Stephanie Bukoski-Smith, Donna Carter, Stacey Clay, Laura Cochran, Angela Davis, Cat Donnelly, Kandice Erwin, Lisa Frye, Marweta Haegele, Derrick Hartberger, Hershel Hartford, Roy Hatcher, Devyn Moore, Cindy Morley, Eva Owens, Autumn Parker, Eric Specking, Elon Turner, Lisa Turner, Teresa Lynn Waddell, Todd Walters, Trish Watkins, Tiffany Wimberly

**Members Absent:** Blake Chapman, Christopher Clanton, Christopher Frala, Stephanie Freedle, Erika Gamboa, Jeremy McAtee, Mary Skinner, Carrie Sparks

- I. The meeting was called to order by Trish Watkins at 9:33am.
- II. A motion was made, seconded, and approved to adopt the agenda as presented.
- III. Staff Appreciation Week Announcement – Chris Frala; Trish Watkins announced Staff Appreciation week will occur this year the week of October 12, 2015.
- IV. Employee of the Year Awards – Denise Bignar; Denise recognized the Employee of the Year recipients
- V. Roll Call – Teresa Waddell
- VI. Transit and Parking – Gary Smith
  - Lot 75 – One section of the Facility/Staff parking is open. The rest of the parking lot is being worked on. The parking lot should be ready by Friday, September 14<sup>th</sup>.
  - Lot 31 will change back to student parking on Friday, September 14<sup>th</sup>.
- VII. A motion was made, seconded, and approved to accept the meeting minutes as presented.
- VIII. Treasurer’s report – Donna Carter; Tim O’Donnell approved to have the budget left over from last year carried over to this fiscal year. There is \$3154.09 left with all expenses covered.
- IX. Committee Report
  - a. Part-Time Award - ; Nominations for the Part-Time Award will close September 18, 2015.
  - b. Employee Appreciation week – Donna Carter;
    - October 12<sup>th</sup> - Movie Night plus 25% off at the Bookstore
    - October 13<sup>th</sup> - Awards Banquet plus 25% off at the Bookstore
    - October 14<sup>th</sup> - Open Football Practice - TBA
    - October 15<sup>th</sup> – Seminar for planning your retirement
    - October 16<sup>th</sup> - Staff Give Back day and Chartwells to offer \$6.00 lunch on this day.

There were three areas committed to purchase banners to hang. They are Human Resources, Athletics, and Finance and Administration.

- c. Internal Affairs – Lisa Frye; The Committee is working on implementing the Gifting Program that was discussed from last fiscal year. The timeline to implement the program is short and the committee is hoping to have the program up and running by

mid-October in order to have the program this year. The Committee is trying to get a meeting set up with Legal Counsel and Human Resources to discuss the program.

X. Human Resources – Barbara Abercrombie; Not Present. Angela Davis asks Staff Senate if there were any questions or concerns she can take back to Barbara to answer.

XI. Around the Senate

a. Cat Donnelly announced the Pryor Center will have family friendly program Saturday, September 12, 2015 from 9am-11am.

b. Trish Watkins is still working on getting Dr. Bobbitt to attend a Staff Senate meeting.

Meeting Adjourned at 10:52am

Respectfully Submitted,

Angela Davis