

Staff Senate Meeting Minutes
January 12, 2017
University House (UNHS) – University Room

Members present: Donna Carter, Blake Chapman, Christopher Clanton, Stacey Clay, Angela(Minutes) Davis, Cat Donnelly, Tonya Foster, Marweta Haegele, Shelby Hanson, Roy Hatcher, Travis Lynch, Jeremy McAtee, Debbie(XO) McLoud, Cedar Middleton, Devyn Moore, Cindy Morley, Eva Owens, Leslie Pounds, Stephen Ritterbush, Julie Rogers, Mary Skinner, Eric Specking, Sara Beth Spencer-Bynum, Susan Stiers, Elon Turner, Teresa Waddell, Quincy Ward, Trish Watkins, Tiff Wimberly, Mike Emery, Todd Walters

Members absent: Lisa Frye, Erika Gamboa, Cecilia Grossberger-Medina, Autumn Parker, Carrie Whitmer

- I. The meeting was called to order by Chair, Eve Owens at 9:32am.
- II. A motion was made, seconded, and approved to adopt the agenda as presented.
- III. Roll Call – Teresa Waddell
- IV. Campus Updates
 - a) Transit and Parking Updates – Gary Smith;
 - o Received three proposals for the License Plate Recognition program. The Department will meet to go over the proposals.
 - o The Department is working to simplify the parking regulations. If you see anything confusing, please contact Gary Smith at Garys@uark.edu.
 - o Buses will be back to normal schedule Tuesday, January 17, 2017.
 - o Jeremy McAtee, Eve Owens, Mike Johnson, and Steve Gahagans met to discuss crosswalk safety.
 - b) Human Resources Updates – Debbie McLoud; W2s are scheduled to be ready the week of January 23rd. If you have not signed up for the online W2s, the instructions are on the HR website. The ERP committee will meet to discuss the proposals that were submitted and decide on which companies will come on campus to give a demonstration.
 - c) Staff Grievance hearing procedure – J’onnelle Colbert-Diaz; J’onnelle gave a presentation on the staff grievance process and the hearing committee process to Staff Senate.
- V. A motion was made, seconded, and approved to accept the meeting minutes as presented.
- VI. Committee Reports
 - a) Employee of the Quarter/Year – Mary Skinner; Nominations for Employee of the Quarter are due January 17, 2017.
 - b) Internal Affairs – Lisa Frye; Not present Elon Turner and Eve Owens presented.
 - o Razorgifts debrief- Helped twenty- three families. Do the Senate body want to continue with the RazorGifts Program? How to move forward?
 - o Pros – Good program and it helps families on campus.
 - o Issues – How to document correctly and follow policies and procedures from Business Affairs and General Counsel. RazorGift is the same time during other monetary campaigns like United Way. The program received

less gifts and donors from last year. There were not a lot of Senators who participated

- Solutions: Have sororities or fraternities to help sort gifts.
- Elon Turner move to continue to have the RazorGift program and the chair should look at the scope and goals of the program and have an Ad-Hoc Committee. After discussion, Elon retracted the motion. A motion was made, seconded, and approved to retract the motion.
- Stephen moved to have the Chair create an Ad-Hoc Committee to review on how we may change the RazorGift program and present it to Staff Senate. The motion was seconded and passed.

VII. Treasurer's Report – Cat Donnelly; Cat distributed the financial report to Staff Senate.

VIII. New Business

- a) Chancellor Steinmetz anniversary resolution – Officers; A motion was made to accept the resolution. After discussion, Elon Turner moved to approved the resolution with discussed changes. Motion passes.
- b) Presentation of fiscal year 2018 budget – looking to raise the amounts of the part-time employee and team award amount. If there are any committees that need to update their budget, please let Eve Owens know.
- c) First reading of bylaws changes – Roy Hatcher;

IX. Announcements and other discussion

- Eve Owens; Cat leave Committee reported more hours donated this year than last year. Transportation study will take at least an hour, Do the Senators want a quick meeting during the normal meeting or have a separate meeting for the Transportation study.

The meeting adjourned at 11:07am

Respectfully Submitted,

Angela Davis