

Staff Senate Meeting Minutes  
April 17, 2017  
University House

**Members present:** Denise Bignar, Donna Carter, Blake Chapman, Christopher Clanton, Stacey Clay, Laura Cochran, Cat Donnelly, Lisa Frye, Erika Gamboa, Tonya Foster, Cecilia Grossberger-Medina, Marweta Haegele, Shelby Hanson, Roy Hatcher, Jeremy McAtee, Cedar Middleton, Devyn Moore, Cindy Morley, Eva Owens, Autumn Parker, Leslie Pounds, Julie Rogers, Mary Skinner, Sara Beth Spencer-Bynum, Susan Stiers, Elon Turner, Teresa Waddell, Quincy Ward, Trish Watkins, Carrie Whitmer

**Members absent:** Eva Cordero, Debbie McCloud, Eric Specking, Bryon Speller, Tiff Wimberly, Travis Lynch

1. The meeting was called to order by Chair, Eve Owens at 9:33am.
2. A motion was made, seconded, and approved to adopt the agenda.
3. 2017 Outstanding Staff Team Award –Roy Hatcher
  - a. Enrollment Services Team
  - b. Chancellor Steinmetz
    - i. Retention important
    - ii. Classified staff in ADHE
    - iii. Staff survey
4. Acknowledgement of Gratitude and Appreciation to Chancellor Steinmetz
5. Open studio for photos Tue and Wed 10-12 in Davis Hall
6. Roll call – Teresa Waddell
7. Campus Updates
  - a. Campus updates- Mark Rushing from University Relations
    - i. Unity Theme- messaging theme across campus- update
      - i. Reaffirming our mission as flag ship, land grant, tier 1 research
      - ii. Core Values
      - iii. Doing this internally
        1. 4 working groups- 2 academically, 1 staff, 1 student
        2. In depth interviews
        3. Surveys
  - b. Transit and Parking updates – Gary Smith
    - i. Campus construction-
      - i. Phi Omega House start in July 32, 33, 33A
      - ii. Delta Gamma- late fall/ early winter
      - iii. 112 Razorback Road-Maple street- Still haven't gone out yet
      - iv. South stadium drive Open May 10
      - v. Stadium from Clinton to Meadow closed till Mid-August
      - vi. Service drive section closed from shareholders meeting through Stadium
    - ii. Updates to LPR (license plate recognition) Moving forward
      - i. Next communication- email confirming vehicles and plates
      - ii. Live July 1
      - iii. App called Woosh!

- iii. Attempting to simplify parking on campus
      - iv. Permit fees- increase 3% except for facility/staff permits making less than 40,000
        - i. 3 parking violation increases
      - v. Trying to plan fall transit lots
    - c. Human Resources Update- Jacque Linebarger
      - a. OPM to ADHE
        - i. No changes to pay plan at this time
      - b. Retirement target funds changing to Vanguard
        - i. Meetings April 21, April 24, April 27
      - c. HR Forum April 26
      - d. Developing Mid-level management course
      - e. Leadership certificate
8. A motion was made, seconded, and approved to accept the meeting minutes
  - a. Regular meeting on March 9, 2017
9. Committee Reports
  - a. Elections – Denise Bignar, Election chair
    - i. Elections have launched through next Monday
    - ii. Some people were not classified correctly
    - iii. Open officer nominations to run for month until June meeting (election of officers)
    - iv. Nominations open on listserv
      - 1. Elon Turner for chair (Accepted)
      - 2. Trish Watkins vice-chair (Accepted)
      - 3. Eva Owens for Chairman (accepted)
      - 4. Denise Bignar for Secretary (will consider)
      - 5. Cindy Morley for treasurer (Accepted)
      - 6. Several senators cycling off, please notify if want to be renewing
  - b. Scholarship- Blake Chapman
    - i. Open last week of April through first Friday of June
    - ii. Communication on Newswire on Friday
  - c. Picnic- Cindy Morley
    - i. May 18 11:30-1:30, fliers and electronic
    - ii. At stadium South End zone
    - iii. All hands on deck everyone works 4 hours
    - iv. All senators get at least 2 door prizes
    - v. Suggestions for vendor fair
    - vi. ID card scanners at each entrance
      - 1. No one will be turned away
      - 2. Use data to draw for door prizes
10. Treasurer’s Report – Cat Donnelly; Cat provided budget report
  - a. More money than when we started due to errors that were caught
  - b. Name badges- waiting to hear back from Creative Awards- want to have by picnic
11. Campus climate survey- Elon Turner
  - i. Chancellor approval

- ii. Final approval through institutional research
- iii. HR and Staff senate
- iv. Communication plan
  - 1. Word of mouth to encourage people to participate
  - 2. Backing from leadership to use data from survey
  - 3. Personalized email with login
- v. What is in the survey (109 questions)?
  - 1. My work experience
  - 2. My work unit
  - 3. University
  - 4. My supervisor
  - 5. Leadership
  - 6. My benefits
  - 7. My satisfaction
  - 8. General comments

12. Other news

- a. Employee of the Quarter
  - i. Executive committee extended a couple days for 3<sup>rd</sup> quarter (April 19<sup>th</sup>) Mary
  - ii. Will get a list of previous winners
- b. Officers meeting with Chancellor at 1:30
  - i. Have met with Provost (will 1x per month)
  - ii. Have met with Tim O'Donnell
- c. Campus Council Tue 3:30

13. Meeting Adjourned at 10:47 A.M.

Respectfully Submitted,

Eva Cordero