

2026 RazorGifts

Staff Holiday Gifting Program Application

Purpose: RazorGifts connects University of Arkansas staff members and their eligible household family members with holiday gifts donated by members of the University community.

Before You Apply

- Eligible applicants are U of A staff members & immediate family members who reside in the same household.
- Gift requests are not guaranteed. Availability depends on donations and program resources.
- Please do not request big-ticket items. Each individual requested item must cost \$50 or less.
- Provide specific details for each request (size, color, title/author, interests, model/type, etc.) so donors can shop accurately.
- All requested information must be provided. Incomplete or late applications may not be considered.
- Employment is subject to verification, and additional documentation may be requested.

2026 submission details: Application deadline Friday November 6th by 5:00 pm, submissions can be emailed to ssgifts@uark.edu or kristah@uark.edu, hard copies can also be mailed via campus mail to Krista Hoover at FBAC, 3rd fl

Applicant Information

U of A employee name	
Department / unit	
Employee email	
Employee cell phone	
Campus address or Location	
Household size	Adults: _____ Children/dependents: _____
Application completed by	☐ Employee ☐ Someone else (name/relationship): _____

Eligibility & Acknowledgment

- ☐ I confirm that the family members listed in this application live in the same household as the U of A employee named above.
- ☐ I understand that requested gifts are not guaranteed and that substitutions may be made based on availability.
- ☐ I understand that employment and eligibility may be verified.

Applicant signature: _____ **Date:** _____

Privacy notice. Staff Senate will maintain confidentiality of program recipients and donors, subject to applicable Arkansas Freedom of Information Act requirements and other disclosure laws.

Family Story

Help the committee understand your household's circumstances and how RazorGifts would help this holiday season.

Please write in first person and keep your response to 500 words or less. Share only what you are comfortable providing.

Prompt: Why would participation in RazorGifts be meaningful or helpful to your family this year?

Committee Use Only

Family / application #	
Eligibility verified	☐ Yes ☐ No Initials: _____

Gift Request Guide

Use one section for each eligible household member. Specific details help donors select useful, age-appropriate gifts.

Please keep each individual item request at \$50 or less.

NEED	Essential clothing, shoes, winter items, or another practical need.
READ	A book, series, author, reading level, genre, or other reading interest.
WANT	A toy, game, hobby item, activity, or other age-appropriate gift.
SIZE	Include clothing and/or shoe size when relevant.
DETAILS	Include color, style, interests, favorite characters/teams, exact book title/author, or other helpful information.

Example

Type	Item	Size (Men s/Women s/ Youth/Toddler)	Helpful details
Need	Outfit	10/12	Red shirt with Jeans; or knee-length red dress
Need	Shoes	4½ Youth	White or pink ballet flats
Read	Mockingjay		By Suzanne Collins
Want	Squishy - Needoh		Strawberry/Peach/Banana
Want	UNO		Family edition

Household Member A Age: _____ Relationship to employee: _____

Type	Item	Size (Men's/Women's/ Youth/Toddler)	Helpful details
Need			
Need			
Read			
Want			
Want			

Household Member B Age: _____ Relationship to employee: _____

Type	Item	Size (Men's/Women's/ Youth/Toddler)	Helpful details
Need			
Need			
Read			
Want			
Want			

Household Member C Age: _____ Relationship to employee: _____

Type	Item	Size (Men's/Women's/ Youth/Toddler)	Helpful details
Need			
Need			
Read			
Want			
Want			

Household Member D Age: _____ Relationship to employee: _____

Type	Item	Size (Men's/Women's/ Youth/Toddler)	Helpful details
Need			
Need			
Read			
Want			
Want			

Household Member E Age: _____ Relationship to employee: _____

Type	Item	Size (Men's/Women's/ Youth/Toddler)	Helpful details
Need			
Need			
Read			
Want			
Want			

More than five eligible household members? Attach an additional page using the same format and label each additional household member.**Program note:** Gifts made through RazorGifts are donated by members of the University community for eligible participating households and are not gifts to the University.