

2023 Outstanding Staff Team Nomination Form

Team name:

Nominated by:

Please type or print the information on a separate sheet of paper and be as specific and concise as possible. Nominations will be accepted from March 1, 2024, through March 29, 2024. Submit nominations to the Staff Senate Awards Committee Chair via email at ssawards@uark.edu.

Is the team primarily involved in work that is:

Student-centered
Administrative/technical/service-centered

Contact information for the team lead or contact person for team:

Name:
Email:
Campus phone:

Please provide the name, campus address, and phone number for two (2) references that can verify the team's accomplishment(s). Members of the team may not be used as a reference.

Reference 1:

Reference 2:

Provide a summary statement of the team's significant accomplishment(s) during the calendar year 2023. Please be specific and describe the process/steps involved (including the time frame), including any obstacles or problems that were encountered and how they were resolved. Examples and documentation are strongly encouraged. Please keep your summary to no more than 6 pages. Teams will be evaluated on the following criteria:

- Accomplishment of the team was over and above the regular duties of the staff members;
- Accomplishment of the team was a new or innovative idea;
- Accomplishment has had a positive impact on the University of Arkansas or the community;
- The process involved a high degree of cooperation and interaction among the team members; and
- The team's efforts have resulted in a significant increase in efficiency or customer service.