Employee of the Quarter Nomination University of Arkansas Staff Senate

Employees of the University of Arkansas, Fayetteville are encouraged to nominate staff employees in recognition of outstanding service to the University. All regularly appointed staff are eligible for nomination.

Self-nominations will not be accepted.

Nominations will be solicited for each new fiscal year in July, and will be active for the current fiscal year only—regardless if they are received early or late in the year. If you need assistance in completing this form, contact any member of the <u>Staff Senate</u>.

Quarter	Dates	Due
Nominating	Covered	Date
	1 St Quarter	October 15 th
	July-September	
\square	2 nd Quarter	January 15 th
	October-December	-
	3 rd Quarter	April 15th
	January-March	_
	4 th Quarter	July 15 th
	April-June	-

Submit completed nomination forms via E-mail: <u>eoq@uark.edu</u>.

Name and Title of Nominee:	
Supervisor's Name and E-mail:	

(Please include specific information about special achievements, act(s) that go above and beyond job duties, and the impact the nominee has had on the unit and/or UA. Be as specific as possible in your nomination. Corroborating letters of others involved who wish to have them included may be added. Please limit your nomination letter to two pages.)

Actions of nominee that merit nomination:

This nomination is accurate to the best of my knowledge and meets all eligibility criteria and directions given in the procedural guidelines.

Nominator's Name:	Date:
Nominator's E-mail:	Campus Telephone:
Campus Department:	Campus Address:

Name and Title of Nominee:	
Supervisor's Name and E-mail:	