

Staff Senate Meeting Minutes  
November 11, 2015  
Arkansas Union 507-508

**Members Present:** Barbara Abercrombie, Denise Bignar, Stephanie Bukoski-Smith, Donna Carter, Blake Chapman, Christopher Clanton, Stacey Clay, Laura Cochran, Angela Davis, Cat Donnelly, Kandice Erwin, Christopher Frala, Stephanie Freedle, Lisa Frye, Erika Gamboa, Marweta Haegele, Derrick Hartberger, Hershel Hartford, Roy Hatcher, Jeremy McAtee, Devyn Moore, Eva Owens, Autumn Parker, Eric Specking, Elon Turner, Lisa Turner, Teresa Waddell, Todd Walters, Tiffany Wimberly

**Members Absent:** Cindy Morley, Mary Skinner, Carrie Sparks, Trish Watkins

- I. The meeting was called to order by Vice Chair, Eva Owens at 9:30am.
- II. A motion was made, seconded, and approved to adopt the agenda.
- III. Employee of the Quarter Awards – Denise Bignar; Denise recognized the Employee of the Quarter Awards recipients.
- IV. Part-Time Employee Award – Kandice Erwin for Mary Skinner; Kandice recognized the Part-Time Employee Award recipient.
- V. Roll Call
- VI. A motion was made, seconded, and approved to accept the meeting minutes as presented.
- VII. Transit and Parking – Gary Smith;
  - Transit and Parking is looking to partner with the City of Fayetteville on the Bike Share program which will eventually spread to Northwest Arkansas region. The goal is to have 100 bikes and 15 kiosks for next year.
  - Lot 15 is closing.
  - The Department is working with Facilities Management to demolish some houses over by Gregg and Maple and will build parking spaces sometime this summer.
- VIII. Treasurer’s Report – Donna Carter; Donna gave Staff Senate the treasurer’s report.
- IX. Committee Reports
  - a. Internal Affairs – Lisa Frye; The RazorGift Program received 22 applications with 50 people to serve. The virtual tree is up and running for people to sign up to donate gifts for those on the list. The deadline for donations is December 4, 2015.
- X. Human Resources Update – Barbara A. Abercrombie; Open enrollment is going on and will end on November 30<sup>th</sup>. Human Resources is rolling out a program where employees can sign up to get their W2s electronically. This will save time and is easy to access 24/7. The website to sign up is [www.w2express.com](http://www.w2express.com). Another program is the Pay Card Program. If you’re tired of dealing with traditional paper checks and don’t have a bank account set up to receive direct deposit of your pay, this is another option. Staff can sign up to have their pay deposited to a pay card. For those who want to sign up can come to the Human Resources office and speak with Pat Wooldridge.

Meeting Adjourned at 10:33am  
Respectfully Submitted,  
Angela Davis