

Staff Senate Retreat Meeting Minutes
July 13, 2017
Arkansas World Trade Center

Members Present: Denise Bignar, Blake Chapman, Laura Cochran, Eva Cordero, Cat Donnelly, Tonya Foster, Erika Gamboa, Cecilia Grossberger-Medina, Derrick Hartberger, Roy Hatcher, Travis Lynch, Jeremy McAtee, Elizabeth McKinley, Debbie(XO) McLoud, Cedar Middleton, Devyn Moore, Cindy Morley, Autumn Parker, Allen Porter, Michael Rau, Mary Skinner, Susan Stiers, Elon Turner, Quincy Ward, Trish Watkins, Carrie Whitmer, Tiff Wimberly

Members Absent: Alex Booth, Christopher Clanton, Lisa Frye, Shelby Hanson, Eva Owens, Leslie Pounds, Bryon Speller, Sara Beth Spencer-Bynum

1. The meeting was called to order by Chair, Elon Turner at 9:06 A.M.
2. A motion was made, seconded, and approved to adopt the agenda.
3. A motion was made, seconded, and approved to accept the meeting minutes
 - a. Regular meeting on June 8, 2017
4. Treasurer's Report – Cindy Morley
 - a. Unable to report because did not have budget yet
 - b. Changes to the finance report
 - i. Will not show chair salary because it is set
 - c. Maintenance shows what is currently available
5. Ice breaker and roll call – Elon Turner
6. Committee Overview and Formation
 - a. Awards- Roy Hatcher
 - i. Part Time Employee award in the Fall
 - ii. Outstanding Staff Team Award in the Spring
 - b. Communications- Denise Bignar
 - i. Improve communications
 - ii. Disperse communications
 - iii. One communications person on each of the other committees
 - c. Elections- Need Chair
 - i. Ensures representative body for campus
 - ii. Upgrade nominations site
 - d. Campus Updates
 - a. Employee of the Quarter/Year- Mary Skinner
 - i. Chose recipients
 - b. Internal Affairs- Elon Turner
 - i. Advocate policy changes
 - ii. Bylaws review and changes
 - c. Scholarship- Blake Chapman
 - i. Record number of applications, recipients, and money
 - i. 41 applications this year
 - ii. Review and score applicants
 - d. Special Events- Autumn Parker
 - i. Staff Appreciation Week (5 days in October)

- ii. RazorGifts
 - iii. Staff Appreciation Picnic 5-17-18
 - i. Moving venues
 - ii. 20th year
 - e. Transit, Parking, & Safety- Jeremy McAtee
 - i. Year round
 - ii. Future growth of the campus
 - f. Campus Council
 - i. Governance group
 - ii. Role to review items which affects many bodies
 - iii. Nominations taken
 - iv. First meeting end of Fall semester (11-29-2017)
7. Human Resources Update- Debbie McCloud
- a. FY '18 future pay in webBasis- reflects salary increases for July 1
 - i. Chancellor's salary letters expected to go out this week for UAF and AUX
 - b. Professional Development Certificate program expected to be released to the University this fall
 - c. PeopleAdmin update
 - i. Streamlining recruitment process
 - 1. Cut 18 days
 - d. Onboarding- working on automating the process
 - i. Checklists
 - ii. Links to training
 - iii. Resources
 - iv. Engagement
 - v. Implementation goal Jan 2018
 - e. Benefits update
 - i. Wellness program
 - 1. Participation can result in \$1400 savings on out of pocket maximum
 - a. Complete online Health Assessment
 - b. Agree to Tobacco Pledge
 - c. Biometric Screening
 - i. Will be on campus July, August, September
 - ii. Can have family physician fill out
 - f. New voluntary benefits from System
 - i. As of July 1, 2017
 - ii. Contract for length or as needed
 - 1. Prepaid Legal from LegalShield
 - a. \$14.95 month for employee, \$15.95 month for family
 - 2. Identity Theft protection from Watchdog
 - a. \$10.95-\$14.95 month for employee, \$19.75-\$25.25 for family
 - g. Events
 - i. Employee Awards Banquet 10-10-2017
 - ii. Health and Benefits fair 11-08-17
 - iii. Countdown to retirement Spring 2018

- h. Goals
 - i. Developed new Vision Statement
 - ii. Identify and develop solutions to top three needs, based on the Staff Climate Survey
 - iii. Implement revised Background Check Policy
 - iv. Implement revised Recruitment process
 - v. Roll out onboarding
- 8. Provost Jim Coleman
 - i. Provost is over the academic side of the University
 - ii. Chancellor's 8 Guiding Priorities
 - 1. #1 is Advancing Student Success
 - a. Used other Universities as metric
 - b. Persist- Do students graduate?
 - c. What happens to students after they graduate?
 - d. How do we help students with unmet needs
 - e. Student experience
 - f. Working with faculty to revise general education
 - 2. Reaffirming our Land-grant and Flagship Responsibilities
 - a. Chancellor's research fund- Discovery, Creativity, Innovation and Collaboration Fund
 - 3. Building a Collaborative and Innovative Campus
 - 4. Enhancing our Research and Discovery Mission
 - 5. Investing in Faculty Excellence
 - 6. Promoting Innovation in Teaching and Learning
 - 7. Strengthening Graduate Education
 - 8. Enriching Campus Diversity and Inclusion
 - a. Chief Diversity Officer
 - b. Make the University of Arkansas more accessible to more people in Arkansas- Advance Arkansas Scholarship
- 9. Lunch 12:15-1:00 P.M.
- 10. Overview and discussion of preliminary results of the Staff Climate Survey
 - a. Results have some demographic info but are anonymous
 - b. Questions were based on federal survey questions and the results will be compared to federal results
 - c. Staff Senators broke into groups to discuss
- 11. Around the Senate-
 - a. What ideas need to be cornerstones?
- 12. Announcements
 - a. None
- 13. Meeting Adjourned at 3:58 P.M.

Respectfully Submitted,

Eva Cordero