

Staff Senate Meeting Minutes
August 10, 2017
Graduate Education Auditorium

Members Present: Denise Bignar, Alex Booth, Blake Chapman, Christopher Clanton, Laura Cochran, Eva Cordero, Cat Donnelly, Tonya Foster, Erika Gamboa, Roy Hatcher, Jeremy McAtee, Elizabeth McKinley, Debbie (XO) McLoud, Devyn Moore, Cindy Morley, Autumn, Parker, Allen Porter, Michael Rau, Mary Skinner, Bryon Speller, Elon Turner, Trish Watkins

Members Absent: Lisa Frye, Cecilia Grossberger-Medina, Shelby Hanson, Derrick Hartberger, Travis Lynch, Cedar Middleton, Eva Owens, Leslie Pounds, Sara Beth Spencer-Bynum, Susan Stiers, Quincy Ward, Carrie Whitmer, Tiff Wimberly

1. The meeting was called to order by Chair, Elon Turner at 9:30 A.M.
2. Adoption of the agenda
3. Employee of the Quarter- Mary Skinner
4. Scholarship Recipients- Blake Chapman
 - a. Statements from Chancellor Joe Steinmetz
5. Roll call – Denise Bignar
6. Campus Updates
 - a. Human Resources Update- Debbie McLoud
 - i. Notices for pay increases went out
 - ii. Preparing for Employee Awards Banquet
 - iii. Expanding Health and Benefits Fair
 - iv. Open Enrollment in November
 - i. Will have more information in September and October
 - v. Retirement changes go into effect in October
 - i. Will have information secessions
 - vi. Updating HR website
 - i. Asking Staff Senate to help
 - vii. Pilot for Professional Development Program will go live to campus in Fall
 - i. Presenting skills, managing up, applicant skills
 - a. Transit and Parking updates – Gary Smith
 - i. Permits are being issued in mail next week

- i. If picking up, do so today or tomorrow
 - ii. Implementing LPR system in process
 - iii. Stadium Drive will be open on 1st day of class
 - iv. Resident reserve lots closed last night through Monday
 - v. Lot 64A closed Monday and will not reopen
 - vi. Resident reserve lots closed to staff Monday, August 21st
 - vii. New fraternity at Lot 14- Breaking ground April/May
 - i. Lot 14D and Lot 14C available through construction, hopefully
 - viii. 1st parking ticket should just be a warning
 - ix. Working on policy for off road vehicles use on campus
 - i. Numbers on all 4 sides, vehicle registered to departments
 - x. Looking at new routes- Remote parking in Baum West at no charge
 - i. Route split into 2- East Wood and Baum Express
 - ii. Anticipate 2 busses
 - iii. Round trip in 10 minutes
- 7. Motion to suspend rules to adopt meeting minutes adopted-Trish Watkins
 - a. A motion was made, seconded, and approved to accept the meeting minutes
 - i. Staff Senate Retreat on July 13, 2017
- 8. Parliamentary Procedure adopted as of July 1- Roy Hatcher
 - a. Currently following most of the rules
 - i. Only one motion at a time
 - ii. Majority votes decides issue, except when infringing on rights
 - iii. Right to know the meaning of motions before voting
 - b. Handouts provided
- 9. Announcements and other discussions
 - a. Tuition discount changes- Denise Bignar
 - i. Rate of discount unchanged
 - ii. Eligibility requirement added (must be full-time appointed for one full semester to qualify)

- iii. Maximum number of discounted credit hours allowed
- iv. Treasurer's office drafted campus policy and has sent it to systems office
- b. Discussion regarding suggesting staff to campus committees- Elon Turner
 - i. Currently staff senate is asked to offer names, how should staff senate consider who to recommend?
 1. Offer people who applied for staff senate but did not get appointed
 2. Offer people whose term expired
 3. Offer Staff Senators because they were elected

10. Meeting Adjourned at 10:40 A.M.

Respectfully Submitted,

Eva Cordero