

Staff Senate Meeting Minutes
February 11, 2016
Arkansas Union A509-510

Member Present: Barbara Abercrombie, Denise Bignar, Stephanie Bukoski-Smith, Donna Carter, Blake Chapman, Christopher Clanton, Laura Cochran, Angela Davis, Cat Donnelly, Kandice Thompson, Stephanie Freedle, Lisa Frye, Erika Gamboa, Marweta Haegele, Derrick Hartberger, Hershel Hartford, Shelby Hanson, Roy Hatcher, Jeremy McAtee, Devyn Moore, Cindy Morley, Eva Owens, Autumn Parker, Mary Skinner, Eric Specking, Elon Turner, Lisa Turner, Teresa Lynn Waddell, Todd Walters, Trish Watkins, Tiffany Wimberly

Members absent: Stacey Clay, Christopher Frala, Kim Penhallogen, Sara Beth Spencer

- I. The meeting was called to order by Chair, Trish Watkins at 9:30am.
- II. A motion was made, seconded, and approved to adopt the agenda as presented.
- III. Team Award – Mary Skinner; Mary recognized the winners of the Team Award.
- IV. Employee of the Quarter Awards – Denise Bignar; Denise recognized the recipients of the Employee of the Quarter.
- V. Chancellor – Dr. Joseph E. Steinmetz; The Chancellor spoke to Staff Senate and give updates from his office. Dr. Steinmetz is in planning to set a five year plan/goal for the University. Some areas he will look at are teaching and learning, research and technology, and outreach. There was a question and answer session with the Chancellor during this time.
- VI. Roll Call – Teresa Waddell
- VII. A motion was made, seconded, and approved to accept the meeting minutes as presented.
- VIII. Transit and Parking – Gary Smith;
 - The City of Fayetteville has started utility work on South Stadium Drive.
 - There have been talks on combining phase two and three on the Razorback Rd project.
 - The City of Fayetteville is interested in having a Bike Share Program with the University. Gary solicited the opinions of Staff Senate by wondering if the staff would be interested in the program. Senators are to email Jeremy McAtee to give feedback.
- IX. Treasurer’s Report – Donna Carter; Donna gave the financial report to Staff Senate. There was a \$3,000 donation from the English Department.
- X. Committee Reports
 - a. Elections – Blake Chapman; Blake gave the elections committee report.
 - b. Special Events – Trish Watkins; The Committee met to discuss the picnic. Cindy Morley will head up the Vendor Fair and Autumn Parker will send out information on the door prizes.
- XI. Human Resources Update – Barbara Abercrombie;
 - Dependent audits has begun Aon Hewitt will send out letters asking for documents from those who have dependents on their insurance. Please do not bring the documents to Human Resources.
 - Mandatory retirement contribution emails were sent out. If anyone have questions, please contact Richard Ray, Benefits Director.
- XII. Around the Senate

- Trish Watkins announced her resignation due to an employment opportunity on campus. Her last day will be February 22, 2016. Unfortunately there was not an open position on Staff Senate. After Trish gave her resignation, there was a discussion on who will be Chair and Vice Chair of Staff Senate. Blake Chapman read the by-laws and Eva Owens will be the Chair. The Chair will then have a special election to elect a Vice-Chair. A motion was made, seconded, and approved to look at the by-laws to make changes for the future when Staff Senate have a change in leadership for continuity. There was one abstain.

Meeting Adjourned at 11:15am

Respectfully Submitted,

Angela Davis