

**Employee of the Quarter Nomination
University of Arkansas Staff Senate**

Employees of the University of Arkansas, Fayetteville are encouraged to nominate staff employees in recognition of outstanding service to the University. All regularly appointed staff are eligible for nomination.

Self-nominations will not be accepted.

Nominations will be solicited for each new fiscal year in July, and will be active for the current fiscal year only—regardless if they are received early or late in the year. If you need assistance in completing this form, contact any member of the [Staff Senate](#).

Quarter Nominating	Dates Covered	Due Date
<input type="checkbox"/>	1 st Quarter July-September	October 15 th
<input type="checkbox"/>	2 nd Quarter October-December	January 15 th
<input type="checkbox"/>	3 rd Quarter January-March	April 15 th
<input type="checkbox"/>	4 th Quarter April-June	July 15 th

Submit completed nomination forms to [Autumn Parker](#) via **E-mail:** eoq@uark.edu, **Campus mail:** [WCOB 328](#), or **FAX:** [479-575-2525](tel:479-575-2525).

Name and Title of Nominee:	
Supervisor's Name and E-mail:	

(Please include specific information about special achievements, act(s) that go above and beyond job duties, and the impact the nominee has had on the unit and/or UA. Be as specific as possible in your nomination. Corroborating letters of others involved who wish to have them included may be added. Please limit your nomination letter to two pages.)

Actions of nominee that merit nomination:

This nomination is accurate to the best of my knowledge and meets all eligibility criteria and directions given in the procedural guidelines.

Nominator's Name:	Date:
Nominator's E-mail:	Campus Telephone:
Campus Department:	Campus Address:

Name and Title of Nominee:	
Supervisor's Name and E-mail:	